**Minutes of Meeting**

**Thursday July 9th 2020**

*Meeting opened at 19:00*

**1 Attendees** – T Larsen, R Larsen, P Thornton, R Harries, K Watson

***Apologies*** *– G Holmes*

**2 Action Point Update**

20190708b **PT** Set up B Gas meeting

**AP RH** to send contact details for R Wright

0200102b **PT** Contact KCom re possible sponsors *Liason officer contacted. To reapply?*

20200106c **KW** Application to Tesco Bags For Help deferred

20200208b **MF/DF** Alma Fundraisers

20200210e **TL** Approach Larry Malkin

20200305a **RL** To chase up Hendersons. *Cancelled. Now going with Kennetts*

20200305b **KW** Draft Agenda for AGM deferred

20200306b **TL** Chase up Linda Clark (ntlHeritage) *meeting with ntl Tuesday*

20200308b **PR** Structure Meeting 22/4/2020

20200308 **PT** Contact “Love Your High Street” *Could reapply for more capital funding*

**3 Minutes of Last Meeting**

TV funding corrected

Minutes Accepted

**4 Matters Arising from Minutes Of Last Meeting**

None

**5 Chairman’s’ Report**

See following reports

**6 Secretary’s Report**

Drafting sponsor letter

**AP** H&S policy submitted. **RL** to perform Risk Assessment. **KW** to assist if available

**7 Treasurer’s Report**

Financial spreadsheet circulated and explained

Yorkshire Bid – it may be possible to use remaining balance to fund further displays

**AP** Both benches sold – one ordered. **TL** to grayscale Lions Logo for bench plaque

**8 Fundraising Report**

We should be pushing to sell memberships and Pier-related items at Pier Towers

The EOI with the Rural Development Programme was declined, same reasons as previously.

Margins on items sold from Precious Prints is minimal. Should we source elsewhere?

RH drafting letter to East Riding wealthiest persons

**9 Charity Status -** *Ongoing – part of the Business plan*

**10 Pier Towers**

Good numbers of volunteers to man the Pier Towers have been realised, especially weekends. There is a need to restock with various items from Precious Prints. Lots of interest from visitors, also taking leaflets away.

We will need to discuss actual monies received for the WPPA, and at some point discuss percentages with

**AP** Precious Prints. **TL/PT** meeting 10/7/2020 at Pier Towers to discuss various issues. Pin badges mooted, source online?

Cash payments preferred to card, due to APP needed, and cost per transaction

Signage A-Board being constructed to advertise Towers open. Query re opening times for the Towers – can we

**AP** extend? **TL** to enquire

**AP** Insurance – we need Employee Liability re-volunteers (Retail and Display). **RL** to chase up with insurers, TL to provide comms to date

It was suggested a simple five-bar gate method to record footfall, for evidence of numbers. Plaque Boards are all ready, notice boards moved to accommodate in the niches. Wording needed for two of the plaques, others will be ordered and mounted

**11 News and Media Report**

When the Benches are in situ, it will be a good photo opportunity and Press Release to highlight the number of volunteers and opening hours. Gazette first, then other media outlets

**12 Links With Other Groups**

Meeting with ntl Tuesday 14th July

Marine Civil Engineer employed on the sea defences to look over the drawings

Contact made with a Hull University Department Head, interested in the renewables side of the project

The Photographic Society have provided photographs to be mounted on a display board

**AP** NPS have been informed of the Towers opening. **KW** to send photograph

Withernsea Royal British Legion - enquiry regarding RBL Centenary, June 2021

**AP** Google Maps – ability to put WPPA details onto the site – **TL** to investigate

NPS – email received from D Spooner, regarding the formation of a forum for Pier Owners to discuss and assist

**13 A.O.B.**

Thanks recorded to RH regarding the volunteers for Pier Towers

An approach has been made regarding the use of one of the Towers for (small) meetings. This would also tie-in with community group involvement

**14 Next Meeting**

Possibly Zoom – Thursday August 6th, 2020, 19:00

*Meeting closed at 20:45*

**Action Point Review**

***Colour code – Action Point Owner***

**DEdwards GHolmes TLarsen KWatson RHarries RLarsen PRead PThornton M&D Fairclough**

20190708b **PT** Set up B Gas meeting

0200102b **PT** Contact KCom re possible sponsors

20200106c **KW** Application to Tesco Bags For Help deferred

20200208b **MF/DF** Alma Fundraisers

20200210e **TL** Approach Larry Malkin

20200302 **TL** Link RL WPPA to Outlook

20200305b **KW** Draft Agenda for AGM deferred

20200306b **TL** Chase up Linda Clark (ntlHeritage) meeting 14//7/2020 with ntl

20200702 **RH** Send contact details for R Wright regarding 20190708b

20200706 **RL/KW** Risk Assessment Pier Towers

20200707 **TL** Grayscale Lions Logo for bench plaque

20200710a **TL/PT** Meeting 10/7/2020 at Pier Towers

20200710b **TL** Enquire re changing Opening times

20200710c **RL** Chase up Employee Liability insurance

20200712a **KW** Provide NPS with photo and opening of Pier towers

20200306b **TL** Check out Google Maps and Pier Towers ownership opportunity